

Activity	Potential Hazards	Severity	Likeli- hood	Controls	Responsibility
1. On/Off buses at PLEEC and various other stops	i) Trips and Falls	3	4	* Steps onto buses for smaller children. * Control and assistance by visiting teachers/support staff in movement to and from buses.	Visit Staff
2. Use of toilet facilities across the Regatta road	i) Traffic (pedestrian accident)	1	5	* Visiting teachers to lead students in using the provided footpaths when accessing toilet facilities and crossing the Regatta road.	Visit Staff
3. Gate E SIRC WhiteWater Gate Bus Drop Off/Pick Up	i) Traffic (pedestrian accident)	1	5	* If Gate E is used as pick up/drop off point the bus MUST stay at the gate E side of the road so NO students need to cross the road at any point. * This applies to other stops too, such as Castlereagh Community Hall, Cranebrook Wetlands and 'BioRetention Basin'. The bus MUST ALWAYS park on the activities side of the road whereby NO students need to cross the road at any point.	All Staff
4. Recess/Lunch/other activities within SIRC and surrounding areas	i) Bites and stings (e.g bees) Mild to severe reactions (Anaphylaxis - please see final row)	1 to 5	5	* Students to stay within designated areas during recess/lunch. (Any students with Anaphylaxis to be identified by the school teacher to PLEEC staff via the visitation form). (If a snake is observed PLEEC staff to move the group away from the area and contact the SIRC manager). * Staff and students to wear enclosed footwear, long pants and long sleeve shirts.	All Staff
					Visit Staff
5. Bus around the SIRC/ Penrith Lakes Scheme	i) Students out of seats (falls)	3	4	* Strict application of seating rules /seat belt use.	Visit Staff
	ii) Traffic on roads (accident)	2	4	* Visiting teachers / responsible adults on the bus and use of a professional driver.	Visit Staff
	iii)	1	5	Bus will park on the hall side of the road so students can safely get on and off the bus	PLEEC Staff
6. Walking around SIRC	i) Uneven ground (trips and falls)	3	5	* PLEEC staff to lead the use of footpaths / bush walking tracks. First Aid Kit to be carried by PLEEC Staff * Appropriate/fully enclosed footwear worn by visiting students and staff.	PLEEC Staff Visit Staff
	ii) Sunburn/bites/stings	3	4	* Hats, long pants, long sleeve shirts and sunblock.	Visit Staff
	iii) Dehydration/sunstroke	3	4	* Frequent water breaks and shade during hot days.	All Staff

'PENRITH LAKES SAFARI' RISK ASSESSMENT

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7. Dip-net at ponds/lakes	i) Slippery edges (falls)	3	4	<ul style="list-style-type: none"> * 1:15 supervision ratio of students. * Safety briefing and restriction of students to safer and less slippery edges. 	PLEEC Staff
				<ul style="list-style-type: none"> * Sturdy and good grip outdoor footwear worn by visiting students and staff. 	Visit Staff
	ii) Children and water attraction (drowning)	1	6	<ul style="list-style-type: none"> * Restrict students to safer, shallow areas and edges. * Safety briefing and movement rules within designated dip-netting area only. * 1:15 supervision ratio of students. 	PLEEC Staff
	iii) Ingestion of cyanobacteria (blue-green algae)	3	4	<ul style="list-style-type: none"> * Instruct all students to not eat/put hands in mouth until they have washed their hands with soap. * Instruct all students to not touch any algae. * If a blue green algae alert has been received from the (SIRC) management, no dip-netting/water activities will be conducted. 	All Staff
8. Programs at the Detention Basin	i) Student/Teacher needing to be urgently transported back to the Centre e.g. sprains, muscle strains etc.	2 to 4	3	<ul style="list-style-type: none"> * PLEEC staff if possible, will have a vehicle available at the Detention Basin in the event a student or staff member needs to be returned to the Centre urgently. 	PLEEC Staff
9. Reptile and Phasmid Demonstration	i) Reptile Bite (non venomous)	3 to 4	5	<ul style="list-style-type: none"> *PLEEC staff are trained in the First Aid treatment of reptile bites and have a First Aid kit on site. *Visiting teachers and students are given a reptile/phasmid safety briefing before activity. *Visiting teachers to ensure students conduct themselves in a safe and sensible manner. *Student involvement in reptile/phasmid demonstrations will be determined on the day and will be dependant on animal behaviour and up to the discretion of the PLEEC staff (first and foremost) and then the visiting teacher. *Before allowing students to handle reptiles, PLEEC staff will verbalise and demonstrate reptile handling basics (the do's and don'ts) * PLEEC staff will always hold the reptile head away from the students to reduce stress to the animal and minimise the risk of bites. 	All Staff

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10. Bush Walk Activity	i) Insect Bites and Stings ii) Injury from shrubs and lower lying branches	1 to 5	4	<p>* Students are instructed to not put their hands/fingers into any enclosed areas. (Any students with Anaphylaxis to be identified by the school teacher to PLEEC staff via the visitation form at the start of the day).</p> <p>* Trail regularly inspected by PLEEC staff, lower lying branches pruned and PLEEC staff to lead the group at all times with the school teacher in the back.</p>	All Staff
11. All day/half day excursions to PLEEC	i) Dangerous weather conditions e.g. flood & bush fire	1	6	<p>* Monitoring of weather/severe storm warnings and rescheduling of excursions in severe weather conditions.</p> <p>* PLEEC Emergency evacuation procedures followed in conjunction to SIRC.</p>	PLEEC Staff
12. Outdoor environments and various allergens (plants and animals)	i) Anaphylaxis / severe asthma attack	1	4	<p>* First Aid Kit equipped with an EPI Pen and Asthma Puffer.</p> <p>* All PLEEC Staff trained in Anaphylaxis and First Aid.</p> <p>* All PLEEC Staff to carry a mobile phone in case of any emergencies.</p> <p>* Visit Staff to identify any students at risk of anaphylaxis/ severe asthma and to fill in the visitor information form previously sent and to bring trained staff, a school EPI pen, asthma puffer/s and First Aid Kit.</p>	PLEEC Staff Visit Staff
<p>Plan prepared by: Branimir Lazendic (Principal) Prepared in consultation with: Laura Greer (Teacher) and Amie Marks (SAM) Communicated to: Penrith Lakes staff, casual teachers on arrival and to visiting teachers via the booking confirmation package prior to visit. Teacher / Approved Adult to Student Ratio not to exceed 1:15 For more information: https://detwww.det.nsw.edu.au/adminandmanage/ohands/index.htm</p>				<p>Risk Matrix: 1 = Extreme 2 = High 3 = Medium 4 = Low 5 & 6 = Minimal</p> <div style="display: flex; align-items: center; justify-content: center;">  <div style="text-align: center;"> <p>Education Public Schools</p> </div> <div style="margin-left: 20px; font-size: 2em; font-weight: bold;">2018</div> </div>	